

**16-19 Bursary Fund 2017-18**

**SECTION 1 - Student Details**

|                |                    |
|----------------|--------------------|
| First Names:   | Surname:           |
| Date of Birth: | Home telephone No: |
| Email:         | Mobile No:         |

**SECTION 2 – Eligibility (please tick the box that applies to you)**

|                          |  |
|--------------------------|--|
| <input type="checkbox"/> | I am in receipt of Free School Meals   |
| <input type="checkbox"/> | I am living in local authority care or have recently left local authority care                             |
| <input type="checkbox"/> | I am in receipt of Income Support or Universal Credit in my own name                                       |
| <input type="checkbox"/> | I am in receipt of Employment Support Allowance and also in receipt of Disability Allowance in my own name |

*If you are not in one of the above categories please ask your parents to complete section 7.*

**SECTION 3 - Student Bank Account Details**

|  |  |
|--|--|
| Bank Name (e.g. NatWest)               | <input type="text"/>   |
| Branch Location                        | <input type="text"/>   |
| Name of Account Holder                 | <input type="text"/>   |
| Sort Code                              | <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> |
| Account Number                         | <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>                      |
| Roll Number (Building Society Account) | <input type="text"/>   |

**Section 4 – Student Agreement**

You promise to:

- ✓ Have 100% attendance
- ✓ Attend all classes punctually
- ✓ Do all your coursework and homework on time and to a satisfactory standard
- ✓ Obey all the rules of the school
- ✓ Notify the school correctly for absence/appointments

**SECTION 5 – Student Declaration**

1. I declare that the statements made on this form are true and to the best of my knowledge and belief are correct in every respect. I undertake to supply any additional information that may be required to support this application. I understand that if I refuse to provide information relevant to my claim the application will not be accepted. I also undertake to tell the school of any change in my circumstances in writing. I agree to repay the school in full and immediately any sums advanced to me if the information I have given is shown to be false or deliberately misleading.

2. I am aware that the funding covers only this school year and that I must re-apply next year and there is no guarantee that I will receive funding for future years even if I am eligible for the current year.

Signed (Student):

Date:

**SECTION 6 – Parent/Carer Details**

Students living in a home where there is a gross annual household income of between £16,191 and £30,000 may still be considered for a discretionary bursary provided parents/carers are able to provide proof of income.

| Name of Person receiving income: | Are you employed |  |
|----------------------------------|------------------|--|
| 1.                               | Yes / No         | If yes, please submit P60 or Working Tax Credit Award Certificate - or other Inland Revenue acceptable proof |
| 2.                               | Yes / No         | If yes, please submit P60 or Working Tax Credit Award Certificate - or other Inland Revenue acceptable proof |

Please tick the ones you are providing and send original documents. (These will be returned once they have been checked by a member of the finance team)

| Type of Income                 | Evidence Required   | Tick if Supplying |
|--------------------------------|---|-------------------|
| Annual Salary                  | P60 for tax year 2016-17, or last week in March 2017 payslip or month 12 (March 2017) payslip or Working Tax Credit Award Notice marked 2017-18 |                   |
| Income Support                 | Entitlement / Award letter - dated within the last 3 months   |                   |
| Job Seekers Allowance          | Entitlement / Award letter - dated within the last 3 months   |                   |
| Employment Support Allowance   | Entitlement / Award letter - dated within the last 3 months   |                   |
| Incapacity Allowance           | Entitlement / Award letter - dated within the last 3 months   |                   |
| Carer's Allowance              | Entitlement / Award letter - dated within the last 3 months   |                   |
| Any other benefit              | Entitlement / Award letter - dated within the last 3 months   |                   |
| Working OR Child Tax Credit    | Working Tax Credit Award Notice marked "2017-18". Must be for full year and not partial awards (FULL AWARD NOTICE)                              |                   |
| Disability Living Allowance    | Entitlement / Award letter - dated within the last 3 months   |                   |
| Personal Independence Payments | Entitlement / Award letter - dated within the last 3 months   |                   |

**SECTION 7 - Parent Declaration**

Please read the declaration below carefully before signing:

I declare that the statements made on this form are true and to the best of my knowledge and belief are correct in every respect. I undertake to supply any additional information that may be required to support this application. I understand that if I refuse to provide information relevant to my claim the application will not be accepted. I also undertake to tell the school of any change in my circumstances in writing. I agree to repay the school in full and immediately any sums advanced to me if the information I have given is shown to be false or deliberately misleading.

Signed (Parent or Carer named above):

Date:

|   |       |
|---|-------|
| <b>For School Use Only</b>  |       |
| Award Approved by Head of Sixth Form (Signature):   | Date: |
| Financial Approval by School Business Manager (Signature):                                      | Date: |
| <b>Bursary Approved:                      Vulnerable / Discretionary                      £</b> |       |